

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF MASSAGE THERAPISTS**

**June 14 - 15, 2021
Videoconference
State Office Building
333 Willoughby Ave., 9th Fl, Conference Room B
Juneau, AK**

In light of the current COVID-19 situation, no physical attendance will be accepted

ZOOM Meeting: <https://zoom.us/j/94700066285?pwd=b1ljc3prVEpvTUVORGJGMkRUaFkwQT09>

Call In: 253-215-8782

Meeting ID: 947 0006 6285

DRAFT MEETING AGENDA

Working Groups May Occur

Agenda:

- 1. 9:00 a.m.** June 14, 2021 Roll Call
- 2. 9:05 a.m.** Review Agenda
- 3. 9:10 a.m.** Ethics Disclosure
- 4. 9:30 a.m.** Investigations
 - A. Investigative Report
 - B. Investigative Memo
 - C. CE Audits
- 5. 10:00 a.m.** COVID-19 Update - Board Guidance
- 6. 10:15 a.m.** Application Process Review
 - A. Review Board Member Responsibility
 - B. Requirements of a Completed Application for Board Review
 - C. Transcript Analysis for Applicant Guidance
 - D. Notary Signature Requirements
 - E. Applicant Identification Requirement
- 7. 11:00 a.m.** Division and Financial Update
 - A. 3rd Quarter Board Report
 - B. Discuss legislative bills (SB15 & SB68)
- 8. 12:00 p.m.** Lunch
- 9. 1:15 p.m.** Public Comment

- 10. 1:45 p.m.** FSMTB Annual Meeting - Charlotte NC
- 11. 2:00 p.m.** Board Chair Meeting Review (Edwards-Smith)
- 12. 2:15 p.m.** Board Training and Continuity
- 13. 3:15 p.m.** Administrative Business
 - A. Review/approve March 2021 meeting minutes
 - B. Previous Meeting Task List
 - C. Correspondence

14. 4:00 p.m. Recess until June 15, 2021

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15. 10:00 a.m. June 15, 2021 Roll Call

16. 10:05 a.m. Tabled Applications Review

- A. C.M.
- B. R.H.

17. 10:35 a.m. Annual Report

- A. Narrative Statement
- B. Regulatory Recommendations
- C. Proposed Legislative Recommendations
- D. Goals & Objectives
- E. Budget Recommendations

18. 12:00 p.m. Lunch

19. 1:00 p.m. Annual Report Continued

20. 2:30 p.m. Adjourn